

ROYAL MILITARY INSTITUTE OF MANITOBA HONOURS AND AWARDS PROGRAM

Background

One of the goals of the RMIM is “to recognize and acknowledge those who have provided notable support to Canada’s defence and security forces”. As a means to meet this goal, an awards program was created in 1999 in which the RMIM recognizes individuals, groups and organizations within the province of Manitoba who meet the criteria for the various awards. The Special Recognition Award was added in 2016

Throughout Manitoba there are individuals, groups and corporations who demonstrate notable and exceptional support to Canada, Canada’s military, and Canada’s security forces. In addition, from time to time, this same support has been demonstrated toward our Allies.

The Board of Directors of the RMIM at a Board meeting held 12 Jan 2016 approved the revisions to the program contained herein as an Annex to the RMIM Procedures Manual. Amendments to the Awards program require the approval of the Board.

The RMIM has established the following awards that are described in detail at the applicable Attachments to this Annex:

- Attachment 1 The Patriot Award
- Attachment 2 The Twice The Citizen Award
- Attachment 3 The Institute Award
- Attachment 4 Special Recognition Award

Due to the ongoing nature and planning required to administer these Awards, the Board has established a standing Awards Committee to manage and administer this program on behalf of the Board of Directors. The fundamental responsibility of the Awards Committee is to call for, receive and review nominations for the awards and make recommendations to the Board of Directors for the Awards.

The Board of Directors is the approving authority for all Awards under this program.

The purpose, eligibility and selection criteria for these Awards are included in Attachments 1 to 4, a suggested format for nominations is at Attachment 5 and a Register of Recipients is at Attachment 6.

Aim

The aim of this Annex is to provide the details for the management and administration of the RMIM Awards Program.

Process

The following is the process for the Awards Program:

- Nominations from within or from outside the Institute will be considered. Nominations from outside the Institute shall require the endorsement of a member in good standing of the Institute. Nomination supporting documents are to be received by the chair of the Awards Committee at a date to be determined and announced by the Board. This will normally be about 10 months prior to the planned date of the presentation. Supporting documents include:

- A convincing representation that specifically details why the Award is deserved and what the potential recipient has done to merit receiving the Award.
 - A proposed citation for the scroll of about 50 words. This must be concise and summarize why the individual is deserving of the Award.
- Nominations without the supporting documents will not be considered.
 - The Awards Committee shall meet within 8 months of the date of the presentation to select the recipients from the nominations received, and forward recommendations for the Awards to the Board for approval.
 - The Board shall consider the nominations and make their final selections at the next scheduled Board Meeting.
 - The President of the Board shall contact the individuals selected (or a family member in the case of a posthumous award) and advise them of their selection and confirm their acceptance and attendance at the planned presentation.
 - The Awards will be prepared for presentation.
 - The Award will be presented to the recipients at a suitable occasion.

Funding

Funding for the administration and preparation of Awards shall be provided by the RMIM. When presented in conjunction with a social event, every effort will be made to charge the costs of the Awards to that event. Travel and accommodation for the recipients shall be at the recipient's expense.

Register of Recipients

A Register of Recipients is at Attachment 6. The purpose of the register is to record recipients of the various awards and the purpose for their having been presented the award.

The Vice President of the Board is responsible for maintaining the register.

Submission Format

For submissions under the Awards Program, a format is shown at Attachment 5.

ROYAL MILITARY INSTITUTE OF MANITOBA TERMS OF REFERENCE - THE PATRIOT AWARD

Background

Throughout Manitoba there are individuals, groups and corporations who demonstrate notable and exceptional support to Canada, the Canadian military, Canadian security forces and our Allies. This support can occur in many ways, including taking a public stand on Canada's defence needs and the obligation as a country to stand up for the rights and protection of its citizens. The same support is often demonstrated toward our Allies, and often in the face of opposition and adversity.

Purpose

The purpose of this Award is to recognize an individual, group or corporation in Manitoba for their outstanding, notable and patriotic support to Canada and to the Canadian military, Canadian security forces or to the military and security forces of our Allies.

The awarding of the Patriot Award is rare, and awarded only to those most deserving of the highest form of recognition by the RMIM.

Eligibility Criteria

The eligibility criteria are:

- Be a Canadian citizen(s) or a Canadian corporation resident in Manitoba or, having a head office or subsidiary in Manitoba.
- For an individual to be eligible, he or she shall be either a native Manitoban, currently residing in Manitoba, or has resided in Manitoba.

In the case of an Allied nomination, the Awards Committee will judge each nomination on its merits. The Award may be presented posthumously.

Selection Criteria

The selection criteria are:

- Demonstrated exceptional, notable and patriotic support and service to Canada and to its defence or security forces, or to the military forces of our Allies.
- Demonstrated those characteristics associated with patriotism including:
 - Showed love and devotion for Canada, and
 - Served the nation honorably.

The Award

The Award is a framed and matted scroll with a mounted white RMIM medallion and includes the citation briefly describing the reason for the recognition. The scroll is signed by the President of the RMIM.



ROYAL MILITARY INSTITUTE OF MANITOBA TERMS OF REFERENCE - TWICE THE CITIZEN AWARD

Background

The Twice the Citizen Award recognizes Manitobans who have distinguished themselves in lifetime achievements in both their military and civilian careers and who have made an extraordinary contribution to Canada's military and security forces.

Purpose

The purpose of this Award is to recognize a deserving Manitoban for his or her outstanding contribution to Canada in both their military and civilian careers.

Eligibility Criteria

The eligibility criteria are:

- Has provided outstanding service in Canada's military or security forces.
- Has been (or is) a member in good standing of the business, industrial, academic, political or other profession.
- For an individual to be eligible, he or she shall be either a native Manitoban, currently residing in Manitoba, or has resided in Manitoba.

The Award may be presented posthumously.

Selection Criteria

The selection criteria are:

- Made a significant and exceptional contribution to Canada as a member of Canada's military or Canada's security forces.
- Made a significant and exceptional contribution to his or her community as a member of the business, industry, academic, political or other prominent profession.

The Award

The Award is a framed and matted scroll with a mounted RMIM medallion and includes the citation briefly describing the reason for the recognition. The scroll is signed by the President of the RMIM.



ROYAL MILITARY INSTITUTE OF MANITOBA TERMS OF REFERENCE - THE INSTITUTE AWARD

Background

From time to time, there are members of the RMIM who have made a significant contribution to the success of the RMIM, and who have provided outstanding service to Canada's military or security forces. The contribution to the RMIM may be for a singularly outstanding effort or for a contribution over a more prolonged period of time.

Purpose

The purpose of this Award is to recognize outstanding service to Canada's military or security forces and a significant contribution to the RMIM by members of the RMIM.

Eligibility Criteria

The eligibility criteria are:

- Be a member in good standing of the RMIM for a minimum of three years.
- Provided outstanding service to Canada's military or security forces.
- Provided outstanding support to the RMIM.

Selection Criteria

The selection criteria are:

- Made a significant contribution to the aims and objectives of the RMIM.
- Provided outstanding service to Canada's military or security forces.

The Award

The Award insignia is unique and specific to each service. The eight-pointed Maltese Cross is the main medallion. The cross is enameled in white for Navy, red for Army, and blue for Air Force and dark blue for security forces and civilians. The badge is edged in gold with four maple leaves at the base separating each arm of the cross. The quartered annulus within the border is inscribed "Royal Military Institute of Manitoba" *azure* ensigned with a St. Edwards Crown.

- Quartering. Dexter Chief is the Union Jack, representing the historic affiliation with Britain and part of all original armed services flags. Dexter base is the *azure* background with darker roundel and a *gules* maple leaf on a white base, representing the Air Force. Sinister Chief is the St George's Cross, *gules* on a white background representing the Navy. Sinister base is a *gules* background with crossed swords representing the Army.
- Mounting. The badge has a small link with a large ring attached. A black ribbon one and one-half inches wide passes through this for wearing around the neck.

Awards shall be worn in accordance with the regulations that apply in the organization to which the recipient belongs. The Award is not authorized for wear in association with military medals. There is no post nominal associated with this Award.



ROYAL MILITARY INSTITUTE OF MANITOBA TERMS OF REFERENCE - SPECIAL RECOGNITION AWARD

Background

Throughout Manitoba there are individuals, groups, government officials and corporations who demonstrate notable and exceptional support to Canada, the Canadian military and/or Canadian security forces. This support can occur in many ways, but is generally demonstrated in support for the men and women of our military and security forces.

Purpose

The purpose of this Award is to recognize individuals, groups, government officials and corporations in Manitoba for their outstanding support to Canada's military and security forces. This support can be a one-time significant occurrence or of a longer-term nature.

Eligibility Criteria

The eligibility criteria are:

- Provided outstanding service or support to Canada's military or security forces.
- For an individual to be eligible, he or she shall be either a native Manitoban, currently residing in Manitoba, or has resided in Manitoba.

Selection Criteria

The selection criteria are:

- Made a significant and exceptional contribution to Canada's military or security forces.
- Is a Canadian citizen of good standing.

The Award

The Award is a framed and matted scroll and includes the citation briefly describing the reason for the recognition. The scroll is signed by the President of the RMIM. The Award does not contain the RMIM Medallion.